

Newcastle University customer privacy notice for participation in Spider Spies Community Science Scheme

This privacy notice tells you what to expect us to do with your personal information.

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Contact details

Email: [**r.christopher2@newcastle.ac.uk**](mailto:r.christopher2@newcastle.ac.uk)

This email is for Rosy Christopher, project runner for Spider Spies

What information we collect, use, and why

We collect or use the following information:

- Names and contact details, so we may update participants on outcomes of the project and any updates to the terms of this privacy notice.
- Addresses, to send out sample kits to participants who opt in to this part of the project.
- Location data, to provide information about the spiders photographed or collected as part of participation in this project.
- Recorded images, such as photos. The project basis is to investigate how Flower crab spiders are interacting with their plant community, thus it is dependent upon the submission of photos.

Lawful bases and data protection rights

Under UK data protection law, we must have a “lawful basis” for collecting and using your personal information. There is a list of possible [lawful bases](#) in the UK GDPR. You can find out more about lawful bases on the ICO’s website.

Which lawful basis we rely on may affect your data protection rights which are set out in brief below. You can find out more about your data protection rights and the exemptions which may apply on the ICO’s website:

- **Your right of access** - You have the right to ask us for copies of your personal information. You can request other information such as details about where we get personal information from and who we share personal information with. There are some exemptions which means you may not receive all the information you ask for. [You can read more about this right here.](#)
- **Your right to rectification** - You have the right to ask us to correct or delete personal information you think is inaccurate or incomplete. [You can read more about this right here.](#)
- **Your right to erasure** - You have the right to ask us to delete your personal information. [You can read more about this right here.](#)
- **Your right to restriction of processing** - You have the right to ask us to limit how we can use your personal information. [You can read more about this right here.](#)
- **Your right to object to processing** - You have the right to object to the processing of your personal data. [You can read more about this right here.](#)
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you. [You can read more about this right here.](#)
- **Your right to withdraw consent** – When we use consent as our lawful basis you have the right to withdraw your consent at any time. [You can read more about this right here.](#)

If you make a request, we must respond to you without undue delay and in any event within one month.

To make a data protection rights request, please contact us using the contact details at the top of this privacy notice.

Our lawful bases for the collection and use of your data

Our lawful bases for collecting or using personal information for **research or archiving purposes** are:

Public task – we have to collect or use your information to carry out a task laid down in law, which the law intends to be performed by an organisation such as ours. All of your data protection rights may apply, except the right to erasure and the right to portability.

Where we get personal information from

- Directly from you

How long we keep information

Name and Email: end of project (September 2027), this is so we may be able to update you on any changes to this privacy notice or how we use your data. You may opt in to updates on the projects success, but this is not required

Address: Within a week of attainment or confirmation of sample kit receipt.

Photographs: Published anonymously as part of the PhD research project in line with consent of use.

For more information on how long we store your personal information or the criteria we use to determine this please contact us using the details provided above.

How to complain

If you have any concerns about our use of your personal data, you can make a complaint to us using the contact details at the top of this privacy notice.

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>

Last updated

08/05/2025